



BRADFELD PARISH COUNCIL

Clerk to the Council: Mrs Line Djuve-Wood

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Minutes of the Full Parish Council Meeting held in St Lawrence Church Room on Tuesday 5th April 2022 at 7.30 p.m.

Present: Cllr. K. Wynn (Chair) Cllr. K. Burton (Vice Chair)
Cllr. R. Scott Cllr. S Gunter
Cllr. R. Mitcham Cllr. T. Weal

In Attendance: 3 members of the public L. Djuve-Wood (Clerk)

There is currently one vacant seat on the Parish Council.

153/21 Apologies for Absence

Apologies for absence were received from Cllrs. Coley and Osborne.

154/21 Declarations of Interest

Cllrs. Burton and Gunter declared an interest in agenda item 9 c) 22/00300/VOC, Variation of condition 5 of application 20/01556/FUL to allow the campsite to be open between 1st March - 2nd January every year, Strangers Home, The Street, Bradfield (minute ref: 161/21 c)), both being acquaintances of the applicant.

155/21 Minutes of the Previous Meeting

It was **RESOLVED** that the minutes of the Extraordinary Full Council meeting held on the 10th March 2022 be approved as a correct record and signed by the Chair.

156/21 Public Participation

The owner of Strangers Home was in attendance explaining the background to planning application 22/00300/VOC, Variation of condition 5 of application 20/01556/FUL to allow the campsite to be open between 1st March - 2nd January every year, Strangers Home, The Street, Bradfield. He noted that the extension to the opening dates would be required in order for the business to carry on, mainly due to cost increases and financial losses sustained over the past year.

157/21 District and County Councillor Reports

The District report had not yet been received. Cllr. Wynn noted that the County report included information on the Ukrainian refugee crisis, ESNEFT update, ECC help with essential living costs and an appeal to landowners to help reduce road flooding in the spring.

Members of the public can access and read the latest district and county reports via the Parish Council's website www.bradfieldparishcouncil.org.uk/news-reports/district---county-reports

158/21 Clerk's Report

The clerk had circulated the clerk's report in advance.

Cllr. Wynn noted that the Council had received a request from The Duke of Edinburgh's Award County Coordinator requesting permission for 33 young people and four members of staff to camp overnight at the Recreation Ground alongside the village hall on the night of 21st May 2022. No objections had been received from councillors and permission was granted. The clerk confirmed that the Recreation Ground Byelaws permits the activity to go ahead with Council permission.

Cllr. Wynn also informed the Council that the Cansey Lane bus stop planters will be refreshed over the Easter weekend.

The clerk reported that an e-mail had been received from The FWAG East Ponds Team noting that funding is available for restoring old ponds and digging new ponds in certain parts of Essex which fall into strategic areas for great crested newts. Information on how to apply for the funding is on the Council's website.

An e-mail had also been received from the Harwich & District Community Speedwatch Partnership reaffirming their partnership with the Council. Cllr. Gunter noted his efforts in trying to form a separate group for Bradfield was proving very difficult and that progress was slow. The clerk noted that the last update she had received from Essex Police stated that they were waiting to hear back from EP Safer Roads Policing Team regarding training. The clerk is to email Cllr. Gunter the contact details of PCSO Pat Smith to allow direct liaison.

The clerk also noted that she was meeting with Rose Builders at Shore Lane to discuss requirements for the lectern hardstand; that another speed and volume survey had been booked along Straight Road for September 2022 and that TDC had informed her that their Public Spaces Protection Order application will also cover parish council owned land. A full consultation process outlining the full order will be issued by TDC at some point.

159/21 To receive councillor / working party brief reports

Cllr. Mitcham informed the Council that the Jubilee beacon brazier metal stand is due to be fixed to the concrete base.

Cllr. Burton noted that the next Queen's Platinum Jubilee working party meeting is scheduled for Wednesday the 6th April 2022 at 7:30 p.m. at the Strangers Home. The working party has been busy sourcing volunteers and raffle prizes.

160/21 Amenities

a) To consider response from the Diocese regarding the proposed War Memorial restoration

A response had been received from the Diocese stating that they cannot recommend the Council's War Memorial restoration proposal until a report from a conservation contractor on the condition of the war memorial has been obtained, with a suitable action to be undertaken as recommended by the War Memorial Trust. It was **RESOLVED** that the clerk contact TDC querying whether they have suitable conservation specialists and if so instruct them to carry out an assessment of the War Memorial in order to obtain a second opinion on the Council's proposal. Should TDC not be able to assist, the clerk will proceed to contact an independent conservation specialist. The clerk was also asked to contact Historic England for advice. It was agreed that a public consultation may be carried out on the Council's restoration proposal at a later stage should it be considered necessary.

b) To consider updated quotation from Fitzpatrick Woolmer for Shore Lane lectern

Fitzpatrick Woolmer had provided two updated quotations for the creation and installation of the information lectern at Shore Lane, one at a total cost of £3,219 plus VAT, including six royalty free wildlife photographs at £168, and another at £3,351 plus VAT, including six A5 watercolour pictorials at £300. It was **RESOLVED** to go with the £3,219 plus VAT quotation although the clerk was asked to contact RSPB to see if they can provide the Council with royalty free photographs of birds.

c) To consider quotations for Recreation Ground tree surgery

Three quotations had been obtained. Cllr. Wynn noted that the Council could carry out the removal of the stake and tie for tree number T24 themselves. Quotations ranged from £575 plus VAT to £960 plus VAT (including the cost of T24). It was **RESOLVED** that the Council instruct North Essex Tree Services to carry out the tree surgery minus the stake and tie removal for T24. Cllr. Gunter offered to remove the stake and tie.

d) To consider request for a boule pitch to be installed at the Recreation Ground

It was **RESOLVED** that the Council would like to install a 4m x 15m boule court at the Recreation Ground using the remaining Estio Solar Farm 2021/22 income of £2,037.74. A working party consisting of Cllrs. Wynn, Gunter and Mitcham are to visit the Recreation Ground to assess the most suitable location. Councillors will initially try to source local volunteers to carry out the installation but if unsuccessful by May the clerk will source quotations from local contractors to be considered at the June meeting.

e) To consider request to carry out archery at the Recreation Ground

Due to safety concerns it was **RESOLVED** to not permit archery to be carried out at the Recreation Ground.

f) To receive the fortnightly play equipment reports and consider any maintenance recommendations

The clerk noted that the U7 playground surface had started to lift and come away from the edges in certain areas. The clerk was asked to check if the surface is still covered by NGF's warranty and if not contact Playquip to ask for recommendations on how to repair the surface.

161/21 Planning Applications

a) 22/00239/OUT, Outline application for the erection of three dwellings with all matters reserved, Land to The East of Straight Road, Bradfield

It was **RESOLVED** that the Council strongly object to the planning application for the following reasons:

- The Tendring District Local Plan has been formally adopted and the area is not identified for development within that plan;
- The land is outside the development boundary;
- The district has over 6.5 years of identified land supply with no requirement for further development;
- There is no local need for this development;
- It is not an Enabling development;
- There are already several approved housing developments under construction within close proximity, incl. Hopkins Homes (235 homes), City & Country (483 homes), Cala Homes (76 homes). In addition Rose Builders have been given approval to build 72 new homes within a mile of the site;

- Bradfield is already seeing an increase in traffic flow through the village due to existing development. This will only exacerbate the problem;
- The applicant's previous application for the site 18/00480/FUL, Change of use from agricultural land to horse paddock, did not meet conditions in the Delegated Decision Officer Report with condition 1 and 2 not undertaken. As such the land reverts back to agricultural and does not fall within the definition of Previously Development Land set out in the NPPF and building not permitted;
- The parish council believes that the applicant's planning statement that they were not able to let the paddocks is incorrect and that they were in fact never advertised nor was the site properly cleared;
- 4 years ago the site was wooded with the applicant clearing the central area leaving a thick boundary of trees. The site has within the last month been fully cleared of vegetation bar boundary hedges with no consideration to wildlife and biodiversity. Following Highways' objection stating a revised proposal where the existing hedgerow fronting Straight Road is removed may be considered, the fear is the applicant will remove the hedge and reapply despite the tree officer noting that retention of the hedgerow is desirable.

b) 22/00294/FULHH | Proposed single storey front and rear extensions for private use, Hawthorns, Mill Lane, Bradfield

It was **RESOLVED** that the Council does not have any comments on this application.

c) 22/00300/VOC, Variation of condition 5 of application 20/01556/FUL to allow the campsite to be open between 1st March - 2nd January every year, Strangers Home, The Street, Bradfield

It was **RESOLVED** that the Council support this planning application with the proviso that information is provided to guests about safely visiting the nearby Ramsar SPA estuary, particularly in the winter months when the migrant bird population is in residence and must not be disturbed. The applicant has improved the establishment beyond recognition and it is now a real asset to the village. Allowing the campsite to open until the 2nd January would enable the applicant to benefit from the Christmas and New Year trade which they have previously missed out on.

d) 22/00371/LBDIS, Discharge of conditions 3 (Schedule of external finish materials) and 4 (Schedule of drawings that show details of all proposed windows) of application 21/01117/LBC, Thatched Cottage, Wix Road, Bradfield

It was **RESOLVED** that the Council does not have any comments on this application.

e) 22/00376/DISCON, Discharge of conditions 3 (Detailed window drawing Sections) of application 21/01034/FUL, Thatched Cottage, Wix Road, Bradfield

It was **RESOLVED** that the Council does not have any comments on this application.

162/21 Queen's Platinum Jubilee

a) To review risk assessment for the beacon lighting on 2nd June 2022

Cllr. Osborne had completed the fire risk assessment for the beacon lighting which had been signed off by the Manningtree Fire Brigade. The clerk had completed the event risk assessment. It was **RESOLVED** that the Council approve the risk assessments with the Jubilee working party tasked to carry out any required actions arising from the assessments, including the appointing of marshals and creating signage.

b) To review risk assessment for the Queen's Jubilee 'Big Lunch' on 5th June 2022

The clerk had completed the event risk assessment. It was **RESOLVED** that the Council approve the risk assessment with the Jubilee working party tasked to carry out any required actions arising from the assessment, including the appointing of marshals and creating signage. A separate fire risk assessment needs to be carried out prior to the event.

163/21 To consider setting up a dedicated Parish Council Facebook page

It was **RESOLVED** that the Council set up a dedicated Parish Council Facebook page. Cllr. Gunter offered to carry this out.

164/21 Consultations

a) To consider commenting on Tendring District Council's Tendring Colchester Borders Garden Community 'Draft Plan' Consultation (Regulation 18)

It was **RESOLVED** that the Council does not have any comments on this consultation.

165/21 Finance

a) To receive the monthly finance report, including monthly bank reconciliation figures

The clerk had circulated the finance report and monthly bank reconciliation in advance. The current account held £3,714.64 as at the 31st March 2022 and the savings account £89,110.71. It was **RESOLVED** that the bank reconciliation be approved.

b) To approve payment of invoices received in accordance with the 2022/23 budget
RESOLVED that the following payments be approved:

Payee	Net £	VAT£	Gross £
Npower (electricity supply street lights)	309.31	15.47	324.78
Barclaycard (seeds, SLCC membership, ink, PO Box, Microsoft 365)	959.72	0.00	959.72
Webfactory (web hosting)	14.99	3.00	17.99
Hill Farm Landscapes (maintenance)	940.00	188.00	1,128.00
Hill Farm Landscapes (preparation and seed sowing new cemetery land)	850.00	170.00	1,020.00
M&L Fencing & Landscaping (fence repair cemetery)	38.00	7.60	45.60
EALC (annual subscription EALC/NALC)	383.96	0.00	383.96
Cllr. Wynn (printing costs)	18.40	0.00	18.40
BVH (hall hire Queen's Jubilee celebrations)	240.00	0.00	240.00
L Djuve-Wood (monthly salary incl. 2021/22 backpay)	1,545.56	0.00	1,545.56
HMRC (tax/NI)	495.35	0.00	495.35
NEST (pension)	98.14	0.00	98.14
St. Lawrence Church (room hire)	60.00	0.00	60.00

Cllr. Gunter (superglue BT kiosk maintenance)	7.45	0.00	7.45
Total:	5,960.88	384.07	6,344.95

166/21 Items from councillors to be added to the next agenda

There were none.

167/21 To consider whether resolutions from the current meeting have an impact on carbon footprint and climate change

None were noted.

168/21 To note the date and time of the next meeting

The Annual Full Council meeting is scheduled for Tuesday 3rd May 2022 at 7:30 p.m. The meeting will be preceded by the Annual Parish meeting taking place at 7 p.m. In addition, a Finance Committee meeting has been scheduled for Tuesday 26th April at 7:30 p.m.

There being no further business the Chairman closed the meeting at 8.53 p.m.

Signed Chair Dated